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24th April 2023

SUBJECT: Pre-order hot meals from home

Dear Parents/Carers,

Recently the way children order hot meals in class has changed and they now have to order their hot meal and dessert via sQuid, with the class teacher which is taking up a significant amount of time in the mornings, especially with the younger year groups.

To make the ordering of lunches more versatile and quicker in the mornings we now have a facility on sQuid, for all year groups, whereby Parents/Carers can pre-order lunches in advance for their child/ren and below are details of how you can do this.

Log in to your child's sQuid account via <https://portal.squidcard.com>

Click on the user that you would like to place an order for, and then click Meal Offer which is at the top in the pink navigation bar. Click on the day in the future that your child will be having a hot meal to access the meal options for that day. Click on the specific meal option that your child has chosen from the choices given then go to the next section and click on the specific dessert option that your child has chosen from the choices given.

Once you have made your selection a green tick will appear next to your choice and you will then need to click save.

If your child is entitled to any free school meals, the price of a meal will still be shown, but you will not be charged.

Please note that lunches can still be ordered in class and ordering at home is not a necessity, but is something that we would like to encourage Parents/Carers to do.

All children should have an active sQuid account as although children in Reception, Year 1 and Year 2 do not use it for hot meals you would have used it to pay for your child's recent school trip which we also use sQuid for. If for any reason you have not opened an account for your child then please come to the school office for details on how to do this.

We do hope that many of you will partake in using this facility as not only will it make the ordering of lunches quicker and easier for the class teacher in the mornings but will also benefit your child/ren as Parents/Carers can then ensure that what they have ordered for lunch is something that they are allowed to have and will like.

If you have any questions regarding the above then please do not hesitate to contact the school.

Yours sincerely

M Nunn

Mr Michael Nunn
Headteacher

